

Lydbury North Parish Council

Meeting of the Parish Council
Held Wednesday 5 September 2012 - At 7.30pm Lydbury North Village Hall

MINUTES

		ACTION
	Public Open Session: No public attendance	
13.05	Members present: Cllrs Plowden (Chair), Bowen, Beaumont, Ellis, Evans. Also present Charlotte Barnes.	
13.06	Apologies for absence: Matthew Mead, Kate King, Jackie Williams, CSO Sheena Jones	
13.07	Declarations of interest: RP – In relation to potential housing sites as landowner.	
13.08	Minutes of last meeting: Further to the following amendments the minutes were accepted as a true record by all and signed by the Chair:	
13.09	Matters arising: <ol style="list-style-type: none"> 1. Ref Public Open Session of 23/7/12 - Dates of LNPC sent to Rachel Hawes 2. Ref minute 12.96 of 23/7/12 – Contact details for Brockton residents sent to GE who has spoken to John Howells. GE to contact Jane Woosnam. 3. Ref minute 12.96 of 23/7/12 – Shropshire Council notified that LNPC does not wish to pursue the Big Tree Plant initiative 4. Ref minute 12.96 of 23/7/12 – Outstanding Declaration of Pecuniary Interests – Roger Evans 5. Ref minute 12. of 25/6/12 – Vicar has been invited and sent dates of meetings, but no response received to date 6. Ref minute 13.04 of 23/7/12 – CSO Sheena Jones invited, but sent apologies for this meeting 	GE
13.10	Councillor appointments/resignations: Roger Evans was welcomed to the meeting and completed an acceptance of office. RP expressed concern regarding the recent resignations and it was agreed that all are proactive in seeking interest in the two existing vacancies. These vacancies will also be advertised within the Parish Newsletter (see 13.15) and on posters.	ALL JB
13.11	Freewoman of Lydbury North Parish RP reported on the letter he sent to Dorothy Hunt which was well received and a note of thanks returned prior to her regrettable death. Caroline Denham of MedicottSnows Solicitors has contacted the clerk regarding Dorothy Hunt's bequest and will be writing to all beneficiaries including the Council.	
13.12	Planning: Neighbourhood plan Interim results of household survey were circulated to members. The survey was	

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	<p>recognised as a good starting point and that the results should be presented to the public at the earliest opportunity and taken forward by the neighbourhood plan steering group.</p> <p>With regards to the steering group a question was raised as to how Brockton residents were invited to join the group. Clerk to raise with MM.</p> <p>It was agreed that whilst the invitation to Brockton residents to join the neighbourhood plan steering group was welcomed there was a need to ensure representation from across the Parish. As such it was agreed to seek interest through the Parish newsletter (see 13.15).</p> <p>In presenting the results of the survey to the public CB, JB, RB (plus KK and MM to be invited) agreed to formalise a proposed drop-in session after which AB should make the appropriate arrangements and JB organise publicity.</p> <p>A further question arose regarding the survey need record of all sites showing all sites and residents response to the plan of proposed development areas in Lydbury North. Clerk to contact MM.</p> <p>Clerk was asked to update Andy Mortimer on progress.</p> <p>Planning applications</p> <ol style="list-style-type: none"> 1. Planning applications: One application received <ol style="list-style-type: none"> a. to take receipt of planning application 12/03468/TCA for the felling of 4 conifers to the North East of the property at Lydbury English Centre, within Lydbury North Conservation Area for which no comments have been submitted. 2. Thanks were offered to CB for providing weekly planning list updates. Whilst the clerk was now in receipt of emails notifying local planning applications members agreed that it would be helpful to continue receiving the weekly list. 3. The clerk reported the granting of planning approval to extensions at 15 and 26 Brockton. 4. It was agreed that upon receipt of future planning applications the clerk should invite members to a site meeting at 6pm (BST) and 4pm (GMT) in order to streamline the process and enable the applicants to be notified. 5. Members agreed that they should continue to receive a hard copy of planning applications with the associated reporting form as opposed to moving towards an electronic reporting system. 	<p>AB</p> <p>CB/JB RP KK/MM AB/JB</p> <p>AB</p> <p>CB</p> <p>AB</p> <p>AB</p>
13.13	<p>Reports:</p> <p>New Hall project</p> <p>GE reported that planning approval has been granted for the New Hall and demolition approved subject to birds' nesting. The Big Lottery funding application has progressed to the 2nd stage which has to be submitted by 30th October 2012.</p>	

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13.18	<p>Clerking: Further to the offer of a lockable filing cabinet from CB and an update on the cost of hiring the Green Room it was agreed that the clerk works from the Village Hall for 1 session/week. The clerk updated Councillors on training undertaken and proposed that he postpones registration for the CiLCA to maximise the availability of funding support from SALC for training.</p>	AB
13.19	<p>Finance and bills to pay:</p> <ol style="list-style-type: none"> 1. Bills to be paid <ol style="list-style-type: none"> i. Invoice from SALC for training attended by clerk - £40.00 - approved ii. Wages to be paid (October) – J Coull £56.33 Gross; A Boak £309.23 Gross - approved iii. Payment to Shropshire Council for Housing Survey mailing - £136.21 - approved iv. Payment to A Boak for printer ink - £41.44 - approved 	AB
13.20	<p>Correspondence:</p> <ol style="list-style-type: none"> a. Letter from Philip Dunne MP reassuring local councils regarding the code of conduct b. Letter from Audit Commission appointing Mazars as external auditors for next 5 years 	
13.21	<p>Date of next meeting Agreed to bring forward the date of the next meeting to 10th October 2012. Clerk to confirm booking of Green room.</p>	AB

Signed Chairman Date