

# Lydbury North Parish Council

Meeting of the Parish Council  
Held Monday 23 July 2012 - At 7.30pm Lydbury North Village Hall

## MINUTES

		<b>ACTION</b>
	<p><b>Public Open Session:</b> Rachel Hawes as Chair of Lydbury North Village Hall committee and representing the New Hall Steering Group sought delegated authority from the Parish Council to access funds in order to ensure it is responsive. As part of the planning process for the New Hall a bat survey had been undertaken the outcome of which was that no bats have taken up residence. The bid for Big Lottery funding had been resubmitted. RH asked for dates of future Parish Council meetings.</p>	<b>AB</b>
12.92	<p><b>Members present:</b> Cllrs Plowden (Chair), Bowen, Beaumont, Ellis, King. Also present Charlotte Barnes.</p>	
12.93	<p><b>Apologies for absence:</b> Matthew Mead, Roger Evans, Jackie Williams Noted that dates of future meetings should seek to avoid the third week in July when the Royal Welsh Show is held.</p>	
12.94	<p><b>Declarations of interest:</b> None</p>	
12.95	<p><b>Minutes of last meeting:</b> Further to the following amendments the minutes were accepted as a true record by all and signed by the Chair: Reference to 'Robin Beaumont' under Public Open Session change to 'Richard Beaumont'</p>	
12.96	<p><b>Matters arising:</b></p> <ol style="list-style-type: none"> <li>1. Ref minute 12.82 of 25/6/12 LNPC meeting – Two Brockton residents have come forward to join the neighbourhood plan steering group (Mr John Howell and Ms Jane Woosnam. GE to contact. Clerk to send GE contact details.</li> <li>2. Ref minute 12.84 of 25/6/12 LNPC meeting – Outstanding issues:               <ol style="list-style-type: none"> <li>a. Street lights – Clerk to meet with RB to clarify.</li> <li>b. Milestones – Further to information received from Shropshire Council Clerk to contact the Milestones Society.</li> </ol> </li> <li>3. Ref minute 12.91 of 25/6/12 LNPC meeting – Big Tree Plant. Agreed that LNPC would not pursue further at this time. Clerk to inform Shropshire Council.</li> <li>4. Ref minute 12.88 of 25/6/12 LNPC meeting – Street Cleaner. JB sought feedback on draft job description. Agreed that an appointment could be progressed.</li> <li>5. Ref minute 12.89 of 25/6/12 LNPC meeting – DPI. Outstanding DPIs were sought and for those sending a DPI direct to Shropshire Council it was agreed that copies would be provided for the Clerk. RE will also need to complete.</li> </ol>	<p style="text-align: center;"><b>GE/AB</b></p> <p style="text-align: center;"><b>RB/AB</b></p> <p style="text-align: center;"><b>AB</b></p> <p style="text-align: center;"><b>AB</b></p> <p style="text-align: center;"><b>RB/KK/ JW/GE</b></p> <p style="text-align: center;"><b>RE</b></p>

# Lydbury North Parish Council

12.97	<p><b>Councillor appointments/resignations:</b></p> <p>Co-option of Roger Evans at last meeting invalid as call for election still open at the time. As the call for election period has now expired RP requested that Roger Evans be co-opted as a Councillor to fill the vacancy created by the resignation of Ian Kidd. Proposed JB, seconded RB, all agreed.</p> <p>The call for election for the vacancies created by the resignations of Shona Bluhm and Sue Mardzynski has now expired and the council is requested to co-opt at the earliest opportunity.</p> <p>Declarations of Acceptance of Office presented for completion by KK/RE.</p>	<b>KK/RE</b>
12.98	<p>Freewoman of Lydbury North Parish - motion to confer the title of honorary freewoman of Lydbury North Parish on Miss Dorothy Hunt proposed RB seconded JB and passed unanimously. RP to write formally to DH. JB and clerk to liaise re format of appropriate citation/certificate.</p>	<b>RP JB/AB</b>
12.99	<p><b>Planning:</b></p> <p><b>Neighbourhood plan</b></p> <p>In MM's absence the clerk provided an update. Household survey has been posted to all households in the parish and there have been 40 responses to date. Agreed that the survey results should be limited to one per household.</p> <p><b>Planning applications</b></p> <ol style="list-style-type: none"> <li>1. Planning applications: Five applications received             <ol style="list-style-type: none"> <li>a. 12/02631/FUL - Erection of a single storey extension to include sedum plant roof, skylight and twin walled flue following demolition of existing extension at Sunnyside, 8 Lydbury North dated 22/6/12. NO COMMENT</li> <li>b. 12/02774/FUL – Erection of a single storey extension to side following removal of existing garage at 15 Brockton, Lydbury North dated 3/7/12 – representations to be made by 24/7/12. NO COMMENT</li> <li>c. 12/02784/FUL – Erection of extension to poultry unit to provide service bay and erection of tractor shed at Bronte Cottage, Lydbury North SY7 8BA dated 4/7/12 – representations to be made by 25/7/12. NO COMMENT</li> <li>d. 12/01432/FUL – Erection of village hall following demolition of existing; installation of photovoltaic solar panels; extension of car park and improvements to access to reduce gradient of access road at Lydbury North Village Hall dated 5/7/12 – representations to be made by 26/7/12 – LNPC fully supports.</li> <li>e. 512/02910/FUL – Erection of two storey extension at 26 Brockton dated 12/7/12 – representations to be made by 2/8/12. NO COMMENT</li> </ol> </li> <li>2. CB agreed to provide clerk with the weekly planning application list and will ascertain how broadly planning applications made public.</li> <li>3. Clerk to pursue the use of digital reporting on planning applications.</li> </ol>	<b>CB  AB</b>

# Lydbury North Parish Council

13.00	<p><b>Reports:</b></p> <p><b>New Hall project</b> The bat survey on the existing hall revealed no bats. Discussion took place regarding what would happen if no lottery funding was available. Delegated authority status has been authorised.</p> <p><b>County Councillor</b> CB reported that whilst SAMDev consultation has formally finished residents can still respond if desired. Thrid stage consultations may take place if more land becomes available. With reference to the availability of training on the 'Declaration of Personal Interests' in relation to the new Code of Conduct desire was expressed for this to be local which CB is supporting.</p> <p><b>School Governor</b> The primary school had a short notice OFSTED inspection of the Music department the outcome of which was satisfactory. Building works are expected to start on 23<sup>rd</sup> July 2012. Two new children have registered for September. The school said goodbye to Mrs Wood and welcomed Carla. The issue raised at the last meeting regarding a child in the parish being offered a place at Wistanstow rather than Lydbury North Primary School appears to be resolved.</p>	
13.01	<p><b>Website honorarium:</b> Continuation of existing honorarium. Proposed JB seconded RB, all agreed. Need to keep Shona Bluhm informed of parish council matters for inclusion on website.</p>	
13.02	<p><b>Clerking:</b> The proposal that the clerk works from the village hall for one morning per week was agreed in principal following investigation of the cost. Agreed that clerk could register for the CiLCA at a cost of £150.</p>	<b>AB</b>
13.03	<p><b>Finance and bills to pay:</b></p> <ul style="list-style-type: none"> <li>a. 2011/12 audit report to sign             <ul style="list-style-type: none"> <li>i. Internal controls – 'Review of Internal controls' document presented for approval - approved</li> <li>ii. Risk assessment – 'Risk review log' document presented for amendment/approval – to amend as appropriate prior to approval.</li> <li>iii. Asset register – presented for approval - approved</li> </ul> </li> <li>b. Quarterly budget monitoring report – welcomed and approved. Clerk asked to discuss underestimated wages budget with internal auditor.</li> <li>c. Account signatories HSBC new mandate signed</li> <li>d. HSBC Change of address form signed</li> <li>e. Permission to transfer £680.56 from New Hall account to Community account to cover payment made to Bowen Consultants granted</li> <li>f. Bills to be paid             <ul style="list-style-type: none"> <li>i. Invoice from Enterprise House for survey letters - £60.00 - approved</li> <li>ii. Wages to be paid (to September) – J Coull £56.33 *2 = £112.66 Gross; A Boak £309.23*3 = £927.69 - approved</li> <li>iii. Payment to Shropshire Council for survey mailing - £136.21 - approved</li> </ul> </li> </ul>	<b>AB</b>  <b>AB</b>

# Lydbury North Parish Council

13.04	<b>Correspondence:</b> Agreed that weekly digests should be forwarded. Clerk updated councillors on the direct debit arrangements to cover the cost of the electricity supply through Npower. Clerk informed councillors of request from CSO Sheena Jones to attend future meetings. All agreed, clerk to contact.	<b>AB</b>
-------	---	-----------

Signed ..... Chairman      Date .....