

# Lydbury North Parish Council

Meeting of the Parish Council  
Held Wednesday 10 October 2012 - At 7.30pm Lydbury North Village Hall

## MINUTES

		<b>ACTION</b>
	<b>Public Open Session:</b> No public attendance	
13.22	<b>Members present:</b> Cllrs Plowden (Chair), Bowen, Beaumont, Ellis, Evans. Also present Charlotte Barnes and Matthew Mead	
13.23	<b>Apologies for absence:</b> Kate King	
13.24	<b>Declarations of interest:</b> RP – In relation to potential housing sites as landowner.	
13.25	<b>Minutes of last meeting:</b> Further to the following amendments the minutes were accepted as a true record by all and signed by the Chair: Minute 13.09 Change: 'GE who has spoken to Jane Woosnam. GE to contact John Howells' to: GE who has spoken to John Howells. GE to contact Jane Woosnam	<b>AB</b>
13.26	<b>Matters arising:</b> 1. Ref minute 13.18 of 5/9/12 – Clerk has started working from the Village Hall on a Monday morning from 0900-1200 and in week 2 had a resident from Kempton come to view the New Hall plans and has a forthcoming appointment with a resident with business interest in the Parish 2. The Parish Newsletter has been circulated. RE asked for his contact details to be included in future newsletters. 3. Ref minute 13.14 of 5/9/12 – RP presented draft statement of terms and conditions of service for street cleaner post. Clerk to type and circulate for any amendments. David Birch, resident of Lydbury North has expressed an interest in the post. Clerk to contact. Agreed that rate of pay be £7/hour. Clerk to supervise.	<b>AB/JB</b>  <b>AB</b>
13.27	<b>Councillor appointments/resignations:</b> Cllr Jackie Williams gave notice of her resignation as of 10 <sup>th</sup> October 2012. Clerk to notify elections and advertise vacancy. Names of people who could be interested in any of the three existing vacancies were put forward (Rachel Kennedy and Jane Woosnam from Brockton). It was agreed that these should be followed up.	<b>AB</b>  <b>RE/JB</b>
13.28	<b>Planning:</b> <b>Neighbourhood plan</b> 1. Following the last Parish Council meeting, the group convened to pursue the proposed drop-in session for dissemination of information and gathering of residents views recommended an alternative approach. It was agreed, therefore, that the forthcoming coffee morning to be held on Wednesday	



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In response to a question regarding liability of Cllrs the clerk referred to correspondence with SALC and the legal note L03-05 from the National Association of Local Councils.

The clerk confirmed that the Parish Council held a deposit and current account with HSBC for managing finances relating to the New Hall.

2. Cllrs received a report to and gave consideration to the proposition for taking out a short term loan for £45000 to cover the cost of purchasing land from the Poors Estate together with associated legal fees and for supplying electricity in order to expedite building works when the bequest of Miss Dorothy Hunt has been released. The clerk provided information for accessing funds available through the Public Works Loan Board and the requirement for approval from the Secretary of State for the Department of Communities and Local Government.

GE proposed the Parish Council take out a variable rate bridging loan of £45000 on the condition that the funds are used for the purpose intended and the principal and associated charges/interest are paid from the bequest of Miss Dorothy Hunt as soon as such funds become available and in accordance with bridging loan requirements. Seconded RE and unanimously agreed. The clerk was asked to:

- a. Pursue the application for a short term loan for £45000 through the Public Works Loan Board
  - b. Inform the chair of the Village Hall Management Committee, Rachel Hawes.
3. The Village Hall Management Committee sought approval and instruction from the Parish Council to proceed with the sale of the existing Village Hall building in order to determine interest and make the necessary arrangements to proceed as soon as the results of the Big Lottery funding bid and the granting of probate are known. The VHMC have resolved that Mr Wyn Jones of McCartney will act on behalf of the VHMC in the sale of the existing Village Hall by tender for a fixed fee of £500. JB proposed that the Parish Council accedes to this request, seconded RB and unanimously agreed. Clerk to inform VHMC.

AB

AB

AB

## **County Councillor**

CB reported on proposed changes to school meals services that would result in Lydbury North Primary School along with others in the area no longer receiving a hot meal service.

CB confirmed that she will be holding surgeries in the Village Shop on every second Monday of the Month from 0930-1030 starting in November 2012. JB was asked to include this within the next Community Newsletter.

## **School Governor**

In the absence of a school governor to report CB reported as above.

## **LJC**

CB/MM reported on the LJC meeting held on 4/10/12. Developments relating to Place Plans and the Community Incentive Levy were introduced (see planning

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	<p>above). The meeting received a presentation by Kate Adams from the Shropshire Council Street Scene team that included changes to street cleaning and Street Scene responsibilities. The clerk was asked to circulate contact details. A crime report was circulated by the Police and the Council was reminded of the event being held on 14<sup>th</sup> February 2012.</p>	<b>AB</b>
13.30	<p><b>Milestones</b> To be cfwd to next meeting</p>	
13.31	<p><b>Streetlights</b> As requested at the last meeting the clerk reported on the replacement of street lights and use of part time night lighting as part of street light improvement programme. Conversion to part night lighting will save ~50% based on a current annual cost of ~£620 and conversion to LEDs saves a further 50%. Cost of conversion to part night lighting is £75/lamp and LED lamps cost ~£25 each. It was agreed that the clerk progresses this work.</p>	<b>AB</b>
13.32	<p><b>Finance and bills to pay:</b></p> <ol style="list-style-type: none"> <li>1. Payments approved             <ol style="list-style-type: none"> <li>a. Wages (November) – J Coull £56.33 Gross; A Boak £309.23 Gross</li> <li>b. Enterprise South West Shropshire printing/photocopying - £23.10</li> <li>c. Mazars external audit fee - £186.00</li> <li>d. D Jones for millenium bench repair - £76.49</li> </ol> </li> <li>2. The clerk presented a quarterly finance report on the Parish Council accounts. No issues other than those previously reported.</li> <li>3. The external auditors report was presented and to be made available for public scrutiny</li> </ol>	<b>AB</b>
13.33	<p><b>Correspondence:</b></p> <ol style="list-style-type: none"> <li>1. Road closure in Brockton on 7/1/13 announced. To be included in Community Newsletter for January 2013</li> <li>2. A request from the Future Configuration of Hospital Services for a regular article in Parish newsletter was responded to by JB</li> <li>3. Current round of Awards for All funding update - Normally only available for one off capital projects, but in light of the current economic climate, where revenue funding is harder to secure this fund will now consider applications for revenue funding for on-going activities</li> <li>4. SALC Localism event to be held on 19/10/12 all day £20.</li> </ol>	
13.34	<p>RB sought advice on the positioning of the repaired millennium bench. Agreed that it should return to its original position.</p>	
13.35	<p><b>Date of next meeting</b> Date of next meeting confirmed for 21<sup>st</sup> November 2012 at the Village Hall 1930</p>	

Signed ..... Chairman      Date .....