

# Lydbury North Parish Council

Meeting of the Parish Council  
Held Tuesday 19 July 2016 - 7.30pm at Lydbury North Village Hall

## MINUTES

		ACTION																
17.040	<b>Members present:</b> Cllrs Plowden (Chair), Baker, Beaumond, Bowen, Ellis, Evans May <b>Also present:</b> Andy Boak (Clerk)																	
17.041	<b>Members absent:</b> Woosnam Roberts																	
17.042	<b>Apologies for absence:</b> Cllr Woosnam Roberts and Mathew Mead (Community Enablement Officer),																	
17.043	<b>Declarations of interest:</b> Cllr Beaumond in relation to payments for work on village hall																	
17.044	<b>Minutes of last meeting:</b> The minutes of the meeting held on 21 <sup>st</sup> June 2016 following deletion of first paragraph in item 17.034 were agreed as a true record and signed by the chair.																	
17.045	<b>Matters arising</b> Ref 17.038/1 Interactive road sign. Clerk to check costs of installation and maintenance of mains or solar powered systems. Ref 17.038/2 Community payback offer supervised litter picking, strimming including edging and banking of streams, painting and repairs to bus shelters at a cost of £95 + VAT/day. Cllr Bowen proposed a 1 day trial. Cllr Baker seconded all agreed. Ref 17.038/3 Shropshire Council are unable to remove abandoned vehicles or waste from private land but can issue an Environmental Crime Report where an officer witnesses such activity.	AB  AB																
17.046	<b>Councillor Vacancies:</b> No interest at this time																	
17.047	<b>Planning and Housing Matters</b> 1. Planning application 16/02662/FUL 5 Brockton, Lydbury North. Erection of double garage and workshop. To confirm outcome of site visit – no objection 2. Planning application 16/02762/FUL Acton Nurseries, Acton. Erection of a storage building for use in connection with plant nursery and silviculture. Cllrs Evans. May and Ellis to attend site visit on 20 <sup>th</sup> July 2016 1800hrs	AB/RE/GM /GE																
17.048	<b>Reports</b> <b>Dorothy Hunt Investment Trust</b> - Cllrs noted July income of £927.65 and receipt of tax summary on the investment for 2015/16. <b>School</b> - Cllr Woosnam Roberts reported that there is to be an end of year leavers service at the church. At this juncture Cllrs offered their thanks to Sara Hare in her capacity as warden for all the support during her tenure. Clerk to send formal thanks before month end.	AB																
17.049	<b>Highways –</b> The following reports on highway maintenance were received: 1. Asterton road still closed 2. Clerk to notify Shropshire Council not to divert traffic along Castle Bank during the impending Severn Trent works 3. Cllr May agreed to investigate and carry out remedial action to the bus shelter at Brockton which appears to be in a state of disrepair.	AB  GM																
17.050	<b>Crime Report</b> for Lydbury North, Edgton, Hopesay and Wistanstow for June-July 2016 received and noted. Cllrs sought clarification as to the type of assaults reported. <b>15<sup>th</sup> June – 14<sup>th</sup> July 2016</b>																	
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">CRIME REPORTED</th> <th style="width: 25%;">DETAILS</th> <th style="width: 25%;">LOCATION</th> <th style="width: 25%;">NOTES</th> </tr> </thead> <tbody> <tr> <td>Criminal damage</td> <td>Outbuildings</td> <td>Long Lane, C/Arms</td> <td></td> </tr> <tr> <td>Burglary non dwelling</td> <td>Nothing believed stolen</td> <td>Long Lane, C/Arms</td> <td></td> </tr> <tr> <td>Assault</td> <td></td> <td>Woolston</td> <td></td> </tr> </tbody> </table>	CRIME REPORTED	DETAILS	LOCATION	NOTES	Criminal damage	Outbuildings	Long Lane, C/Arms		Burglary non dwelling	Nothing believed stolen	Long Lane, C/Arms		Assault		Woolston		
CRIME REPORTED	DETAILS	LOCATION	NOTES															
Criminal damage	Outbuildings	Long Lane, C/Arms																
Burglary non dwelling	Nothing believed stolen	Long Lane, C/Arms																
Assault		Woolston																

# Lydbury North Parish Council

	Clerk to ascertain nature of assault	<b>AB</b>
17.051	<p><b>Dog Fouling</b> Concerns about dog fouling on private property and in the streets have been raised. Council to draw attention to such anti-social behaviour through the website, parish post and community newsletter. Dog waste bin requested for entry to Lower Gardens road has not been installed.</p>	
17.052	<p><b>Finance and Bills to pay</b></p> <ol style="list-style-type: none"> <li>1. Cllrs approved the following payments from the Community Account             <ol style="list-style-type: none"> <li>i. Arrears of pay for Clerk - £34.53</li> <li>ii. Diane Malley for internal audit of 2015/16 accounts - £100</li> <li>iii. Enterprise SW Shropshire for printing - £46.80</li> <li>iv. Npower street lighting - £29.16</li> </ol> </li> <li>2. Cllrs approved the following payments from the New Hall Account             <ol style="list-style-type: none"> <li>i. To LNVHMC to cover costs incurred on purchase of kitchen equipment - £381.29</li> <li>ii. Investment income transfer - £927.65. The audit of accounts for the investment showed an overpayment of 30p. Cllrs agreed that this should be recovered from the transfer of any interest on the deposit account</li> <li>iii. To pay solicitors costs in respect of the purchase of additional land from the Poors Estate for extension of car park (bank transfer) - £1740</li> </ol> </li> <li>3. The Council received the annual finance report of Lydbury North Village Hall including a short report from the clerk who had attended their AGM.</li> <li>4. Cllrs received the internal audit report on the accounts for 2015.16 and noted the need to reclaim VAT for last 2 years and to record completion of the risk review in minutes.</li> <li>5. Cllrs received and approved the quarterly finance report and agreed on the use of a proforma checklist to improve internal financial controls. Clerk to implement at next quarterly review.</li> <li>6. Cllrs Bowen and Baker agreed to review NALC model financial regulations alongside the Clerk prior to adoption.</li> </ol>	
17.053	Date of next meeting confirmed as 6 <sup>th</sup> September starting at 6pm.	

Signed

Chairman

Date